



HOW TO USE MY EVENTS


My Events

The 'My Events' page in My ChurchSuite shows an overview of the St John's calendar, listing our upcoming and featured events. Simply select a date from the calendar and this will filter a list so you can see what is happening on this date.

My Events


Featured Events

Alpha Course




Tuesday, 17 April
7:00pm - 9:00pm
St John's Harborne

Annual Parochial Church Meeting



Wednesday, 25 April
7:30pm - 9:30pm
St John's Harborne

Women's Ministry Connect Evening with N




Friday, 27 April
7:30pm - 9:30pm
St John's Harborne

Calendar


Next 5 weeks						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20

Parenting For Faith




Monday, 16 April
8:00pm - 9:30pm
St John's Harborne

Alpha Course




Tuesday, 17 April
7:00pm - 9:00pm
St John's Harborne

EARLY MORNING PRAYER GATHERING



Wednesday, 18 April
7:00am - 8:00am
St John's Harborne

Midweek Holy Communion



Signing up for events

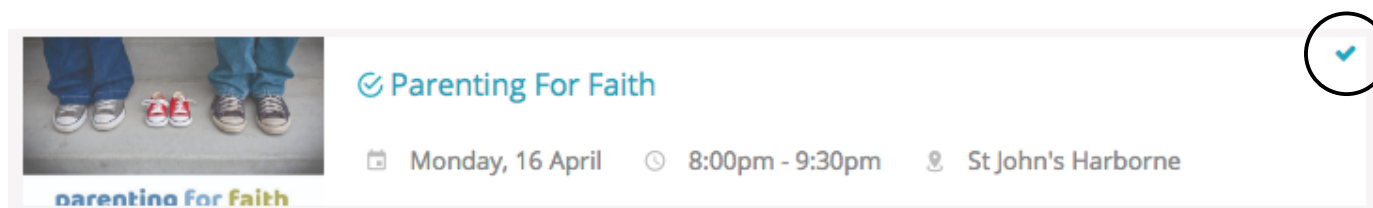
Clicking on an event will bring up details such as time and location, as well as a short blurb about the event. Events that have a small tick in a circle (see below) mean that you can sign up to this event! You can also pay for events quickly and securely through My ChurchSuite.

☑ Alpha Course

Simply click on the events 'Sign Up' button and this will take you through to the sign up page. My ChurchSuite will even enter your personal details into the form for you, so buying tickets is quick and easy!

Record of sign ups

As well as sending a confirmation email to your 'My Communication' when you sign up for an event, My ChurchSuite will put a small tick next to events you have signed up to attend (see below). This serves as a handy reminder, so at a quick glance you can see if you have successfully signed up for something!



The screenshot shows an event card for "Parenting For Faith". On the left is a photo of a child's feet in blue jeans and red sneakers. The event title "Parenting For Faith" is in blue text with a small blue checkmark icon to its left. Below the title, the date "Monday, 16 April" is shown with a calendar icon, the time "8:00pm - 9:30pm" with a clock icon, and the location "St John's Harborne" with a location pin icon. In the top right corner of the card, there is a larger blue checkmark icon inside a black circle, indicating that the user has signed up for this event.