



HOW TO USE MY COMMUNICATION

My Communication

By clicking on the 'My Communication' section you can easily view previous emails that have been sent to you from St John's. This may include things like your My ChurchSuite invitation, rota reminders, event booking confirmations and emails from your ministry leader.

Instead of spending valuable time searching through your email inbox, the My Communication page is a simple and quick way of viewing recent messages from St John's. Click on any message to view the email, (which will also include the date and time it was sent). Please note that My ChurchSuite is not an email client, so it's not possible to forward or reply to messages from your 'My Communications' page - for this you would need to use your preferred email application.

My Communication			
	12-MAR 10:52	ChurchSuite	[ChurchSuite] Event sign-up: Will's Dinner
	07-MAR 15:17	Kings Hope Church Events	[Kings Hope Church] Imagine Prayer Evening -...
	07-MAR 14:55	ChurchSuite	[Kings Hope Church] Rota swap: Hospitality &...
	07-MAR 14:53	Paul Nation	Swap request
	07-MAR 14:46	Kings Hope Church Events	[Kings Hope Church] Imagine Prayer Evening
	06-MAR 19:30	Paul Nation	Newcomer dinner
	06-MAR 13:07	ChurchSuite	[Kings Hope Church] Rota swap: Worship...

Weekly Roundup

Please note that you will not be able to view the Weekly Roundup email through the 'My Communication' page. This is sent using a different email provider and so can only be located through your regular email inbox.